

**St John the Baptist Church
Building Committee**

**November 18, 2009
Meeting Notes**

Meeting No. 4
Date: November 18, 2009
Time : 7:00 pm
Location: Parish Centre

Building Committee (BC) Members in attendance:

Matt Sutton	msutton@rcec.london.on.ca
Dante Pagliaroli	dante_pagliaroli@wecdsb.on.ca
Camillo D'Alimonte	loriandcamillo@aol.com
Bob Morency	BobMorency@hotmail.com
Bernie Colombe	icolombe@rcec.london.on.ca
Jim Kennedy	519-738-4029
Fr. Brian	bjane@rcec.london.on.ca
Ron Lepine – Chair	rclepine@sympatico.ca

Guests: None

Absent: None

Meeting No. 4 Highlights:

1. Opening

Meeting was opened with a prayer and welcoming. - Chair

2. Committee Organization/Goals

Chair welcomed Bob Morency to the BC.

Chair distributed a draft BC Terms of Reference (TOR), with roles, long and short term goals communication and organization plan. (Copy attached). No comments received during meeting. Invitation made to members to comment or input by contacting Chair at a later date.

Two members of the current BC are also on Parish Council, Dante Pagliaroli and Camillo D'Alimonte, have been asked to provide updates to the Parish Council on BC activities.

As per TOR, core BC documents, minutes of meetings and reports will be available to parishioners. Chair will investigate possible posting of this information on Parish web site.

3. On-Going Activities

Electrical Panel Surge Protection

Bernie Colombe brought the BC up-to-date on new electrical panel surge protection. Lighting strike damaged electrical circuit/breaker panels. Thirty thousand dollar repair. Surge protection recommended by insurer. Engineer's report on proposed surge protectors at a cost of \$11,000 approved by Diocese. Equipment on order. To be financed from current revolving loan from Diocese.

Roof Repairs

Emergency repairs and replacement of rectory, office and sacristy roofs were completed in October. Interim written update was sent to BC August 27, 2009, related to the engineering costs (\$17,000) and tendering process. Final costs for the roof repairs were \$126,000. Again the roof replacement and engineering costs have been financed from the revolving loan from Diocese.

Update of Building Condition Report

As discussed in the organizational topic, the current BC short term goal is to identify capital needs, options and costs by the spring of 2010 to enable the Pastor and Capital Campaign Committee to set fund raising targets.

To meet the above short term goal the Parish has received a proposal from a Diocesan approved Architectural service (Sfera) to prepare an updated Building Condition Report. The Diocese and Parish have also expanded the scope of the last Building Condition Report (2001) to include the rectory, parking lot and a hazardous material review. A copy of the Sfera proposal for (\$20,600) attached, was discussed and a motion was made, seconded and unanimously approved by the BC. Costs to update the condition report will be financed from the revolving loan from Diocese.

Sfera will be notified in writing as soon as possible to proceed with updating the Building Condition Report with cost estimates.

4. Up –date and discussion on lawn equipment storage shed

Camillo D'Alimonte reported construction of the 12' X 16' lawn equipment storage shed immediately east and adjoining the garage has started.

5. New Business – no new business issues raised by BC Members at this time.

6. Next meeting – The next Meeting of the BC is scheduled for December 16, 2009 7:00 pm at the Parish Centre.

Ron Lepine, Chair BC

c.c. BC Members (above list)

Ila Colombe - Karen McGuire - Gary Minall - Matt Chappus Chair Parish Council