

**St John the Baptist Church  
Building Committee**

**January 28, 2010  
Meeting Notes**

**Meeting No.**           6  
**Date:**                January 28, 2010  
**Time :**                 7:00 pm  
**Location:**           Parish Centre

**Building Committee (BC) Members in attendance:**

Dante Pagliaroli	<a href="mailto:dante_pagliaroli@wecdsb.on.ca">dante_pagliaroli@wecdsb.on.ca</a>
Camillo D'Alimonte	<a href="mailto:loriandcamillo@aol.com">loriandcamillo@aol.com</a>
Bob Morency	<a href="mailto:BobMorency@hotmail.com">BobMorency@hotmail.com</a>
Bernie Colombe	<a href="mailto:icolombe@rcec.london.on.ca">icolombe@rcec.london.on.ca</a>
Jim Kennedy	519-738-4029
Fr. Brian	<a href="mailto:bjane@rcec.london.on.ca">bjane@rcec.london.on.ca</a>
Ron Lepine – Chair	<a href="mailto:rclepine@sympatico.ca">rclepine@sympatico.ca</a>

**Regrets:**

Matt Sutton           [msutton@rcec.london.on.ca](mailto:msutton@rcec.london.on.ca)

**Meeting No. 6 Highlights:**

**1. Opening**

Meeting was opened with a prayer (Fr. Brain) and welcoming. – Chair

**2. Committee Organization/Goals**

No comments or information regarding organization or goals discussed at meeting. An updated list of BC Members and contact information attached to these notes.

**3. On-Going Activities**

**Fire alarm Panel Repair**

The fire alarm electrical panel that was damaged during the lighting strike last year has been repaired. Estimated cost \$1500 - \$2000. These costs are to be in part covered by insurance as part of the electrical panel replacement last year due to the lighting strike. Bernie Colombe

### **Lawn/Snow Equipment Shed**

Construction completed. With exception of cement and door, all materials and labour have been donated. – Camillo D'Alimonte/Bernie Colombe

### **Chapel Flooring**

Chapel flooring has been replaced using a wood textured vinyl product. Parish staff and volunteers supplied the labour. Costs will be essentially covered by a donation from a Parish Group to the regular Building Fund.

### **Sacristy Wall Repair & Painting**

Recent repairs by a subcontractor following the roof replacement had started to crack and peel again. (Apparently wall had not fully dried out due to roof leaks). Three parishioners volunteered their time and talent to repair and repaint the sacristy walls. A local supplier donated the paint.

### **Update of Building Condition Report**

At the time of the meeting the field portions of the Hazardous Materials and Stained Glass Assessments have been completed. Sefra Architectural has informed us that the electrical, mechanical and codes/life safety assessments are scheduled for first week in February.

Sefra did not have a schedule from the Diocesan appointed structural assessor (Bob Peterman) at the time of the meeting. Fr. Brian requested a letter be sent to Gary Minall at the Diocese expressing our concern about the timing of the structural assessment. R. Lepine to coordinate.

## **4. Annual Report and Budget**

Lists of routine building repairs and related equipment expenditures undertaken in 2009 has been prepared along with a current list of actual or planned expenditures for 2010 for documentation and budgeting purposes. In 2009 the sacristy, office and rectory roofs were replaced and surge protection was upgraded on the church electrical panels. Adding to the current loan from the Diocese financed these expenditures. See attached.

## **5. Next meeting**

The next Meeting of the BC will be called when the Updated Building Condition Report is received from the Architect.

Ron Lepine, Chair BC

c.c. BC Members (above list)  
Ila Colombe  
Karen McGuire  
Matt Chappus Chair Parish Council

**St. John the Baptist Parish Building Committee  
2009 Report and 2010 Plan**

**2009 Actual - Building Maintenance & Improvement Expenditures  
(unofficial)**

- Rectory furnace replacement, furnace repairs hot water tank replacements and misc. electrical repairs	\$18,000
- Balcony railings	\$3,700
- Office lighting strike – Kelcom	\$1,800
- Lawn equipment shed concrete	\$1,500
- Lawn and snow removal equipment	\$5,700
- Chapel floor	\$2,500

**Total routine Building Fund expenditures 2009** **\$33,200**

*(Note: revenue from Building Fund envelopes and commitment in 2009 = \$23,000.  
Overrun covered out of 2008 Building Fund reserve.)*

**Capital work completed in 2009 charged to current Diocesan Loan**

Office, rectory and sacristy roofs plus engineering costs,	\$167,000
Lighting panel surge protection	\$14,500

**Total added to current Diocesan Loan in 2009** **\$181,000**



**2010 Plan - Routine Building Maintenance and Improvement**

**A - 2010 Building Maintenance and Improvement Plan**

- Window air conditioner replacements (3 budget)	\$1,500
- Interior door kick plates and closures replacement (budget)	\$2,000
- Office/Fr. Ware Room furnace & radiator repairs (budget)	\$2,000
- Unplanned repairs and improvements	to be determined

**2010 Plan for routine building maintenance and  
improvement expenditures based on expected  
quarterly envelope revenue of approximately \$20,000**

**B - Capital work to be completed in 2010 that will be charged to current  
Diocesan Loan will be determined following finalization of Updated  
Building Condition Report.**

**St John the Baptist Parish  
Building & Property Committee  
2010**

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