

**St John the Baptist Church  
Building Committee**

**December 16, 2009  
Meeting Notes**

**Meeting No.**            5  
**Date:**                 December 16, 2009  
**Time :**                 7:00 pm  
**Location:**            Parish Centre

**Building Committee (BC) Members in attendance:**

Matt Sutton	<a href="mailto:msutton@rcec.london.on.ca">msutton@rcec.london.on.ca</a>
Bob Morency	<a href="mailto:BobMorency@hotmail.com">BobMorency@hotmail.com</a>
Bernie Colombe	<a href="mailto:icolombe@rcec.london.on.ca">icolombe@rcec.london.on.ca</a>
Jim Kennedy	519-738-4029
Fr. Brian	<a href="mailto:bjane@rcec.london.on.ca">bjane@rcec.london.on.ca</a>
Ron Lepine – Chair	<a href="mailto:rclepine@sympatico.ca">rclepine@sympatico.ca</a>

**Guests:**

Connie McGuire  
Betty Federico  
Ila Colombe

**Regrets:**

Dante Pagliaroli	<a href="mailto:dante_pagliaroli@wecdsb.on.ca">dante_pagliaroli@wecdsb.on.ca</a>
Camillo D'Alimonte	<a href="mailto:loriandcamillo@aol.com">loriandcamillo@aol.com</a>

**Meeting No. 5 Highlights:**

**1. Gathering**

Representatives of the Finance Committee were invited to join the Building Committee in get-together and open discussion over coffee and dessert prior to BC Meeting. Finance Committee representatives were invited to remain for the meeting to observe and ask questions.

**2. Opening**

Meeting was opened with a prayer and welcoming. – Chair

**3. Committee Organization/Goals**

It was announced the BC information and recent meeting notes are now available on the Parish Web Site [www.stjohnb.rcec.london.on.ca](http://www.stjohnb.rcec.london.on.ca).

For the benefit of the Finance Committee representatives present, the current goals of the BC which are;

- to plan and coordinate the ongoing maintenance and repairs to the church building and property; and
- update the 2001 Building Condition Report to provide capital cost estimates of outstanding repairs identified in the 2001 Report and costs of newly identified needs based on the updated study or from requests from Pastor and Parish Groups.

#### **4. On-Going Activities**

##### **Electrical Panel Surge Protection**

Lighting electrical panel has been replaced and surge protection has been installed following lightning strike damage at a cost of \$30,000 (panel) and \$11,000 (surge protection). It has now been determined that the fire alarm electrical panel has also been damaged and will require repair. Estimated cost \$1500 - \$2000. These costs are to be financed from current revolving loan from Diocese. - Bernie Colombe

##### **Lawn/Snow Equipment Shed**

Construction in progress, awaiting roll-up door, siding and access door from inside garage. With exception of cement all materials and labour have been donated. – Bernie Colombe

##### **Chapel Flooring**

Since last BC Meeting, a Parish Group has donated money to replace the flooring in the Chapel below the Sacristy where the Monday 24-hour Adoration is held. A sub-group of the BC (Bernie, Matt & Ron) have reviewed several quotations from local flooring suppliers. The sub group endorses a wood textured vinyl product be used in this sub-grade application for both its durability and moisture resistance. BC in agreement.

##### **Update of Building Condition Report**

As discussed in the organizational topic, the current BC short term goal is to identify capital needs and costs by the spring of 2010 to enable the Pastor and Capital Campaign Committee to set fund raising targets.

Sefra Architectural Association Inc. of Windsor has been awarded the Updated Building Condition Study. The scope of the Building Condition Study has also expanded to include the rectory, parking lot, hazardous material and storm management assessment. The costs of the Study Approx. \$17,000, are to be financed from current revolving loan from Diocese.

The field portion of the Hazardous Materials Review has commenced. The complete study is expected to be completed by April 1, 2010.

## **Annual Report and Budget**

The 2009 Annual Summary and 2010 budget are to be prepared by the end of January. Information on maintenance, ongoing purchases and routine replacements performed in 2009 and what is planned or anticipated to be done in 2010 is to be gathered by a subgroup of Bernie Colombe and Bob Morency. This information will be reviewed and finalized at the January BC Meeting.

1. **Next meeting** – The next Meeting of the BC is scheduled for January 28, 2010, 7:00 pm at the Parish Centre.

Ron Lepine, Chair BC

c.c. BC Members (above list)  
Ila Colombe  
Karen McGuire  
Gary Minall  
Matt Chappus Chair Parish Council